



Web Instructor Certification Course, “How to teach web-based courses”

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Part I: How to Teach in the Online Classroom

Module 1: (one week)

Online Instruction: Introduction to Online Learning

Activity 1a: Familiarization of Blackboard

Activity 1b: Biography/Introduction to class

Activity 1c: Discussion Board forum/Copyright

Module 2: (one week)

Online Instruction: Learning Styles

Activity 2a: Learning Style Survey and Discussion Board Forum

Activity 2b: Teaching Strategies Table

Activity 2c: First Reflective Journal

Module 3: Collaborative Project (one week)

Online Instruction: Online Interactivity, Communication, and Motivation

Activity 3a: Interactivity Checklist

Activity 3b: Motivational Strategies Chart

Activity 3c: Discussion Board Forum

Module 4: (one week)

Online Instruction: How to Develop Orientation Materials

Activity 5a: Welcome Letter/Syllabus

Activity 5b: Discussion Board Forum

Activity 5b: Second Reflective Journal

Module 5: (one week)

Online Instruction: Evaluation and Assessment

Activity 6a: Formative Evaluation Plan

Activity 6c: End-of-Course Survey